

January 12 2012

The Freedom Area School Board held their Regular Board Meeting on January 12, 2012 in the Middle School Library. President Kathleen Schlegel called the meeting to order at 7:00 p.m., E.S.T.

Board Members Present:

Lorraine Rocco
Scott Challis
Dennis Sharpless
Bobbie Jo Elmer
Harry Gilarno
Barbara Heyman
Mary Ann Petcovic
Kathleen Schlegel

Board Members Absent:

Mike Tibolet

School Staff Present:

Ron Sofo, Superintendent
Noriene Plate, Business Manager
Robert Staub, High School Principal
Richard Edder, Middle School Principal
Chad Yopp, Building & Grounds
John Rosa, Faculty & AD

Solicitor

Matt Hoffman, Esq.

Beaver County Times:

N/A

Guests: Mrs. Carol-Lynn Dubovi, Maria Stewart, New Sewickley Township; Swim Team Members; Sr. High School Students Zachary Wilson & Anna Patsch

- Bills Motion by Heyman, seconded by Challis, to approve the first check run for payment of bills for January 2012, in the amount of \$446,682.08. **Copy of the bills is in each Board Member's packet and copy attached to the minutes in the minute book.**
- Roll Call Vote Yea Votes – Gilarno, Sharpless, Elmer, Petcovic, Heyman, Challis, Rocco, and Schlegel. Motion carried – 8 Yeas
- Cafeteria Report Motion by Heyman, seconded by Petcovic, to approve the December 2011 Cafeteria Report. **Copy of the report is in each Board Member's packet and copy attached to the minutes in the minute book.**
- Roll Call Vote Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Challis, Rocco, Heyman, and Schlegel. Motion carried – 8 Yeas.
- Capital Improvement Motion by Heyman, seconded by Gilarno, to approve the Capital Improvement Check run for January 2012 in the amount of \$25,631.00. **Copy of the report is in each Board Member's packet and copy attached to the minutes in the minute book.**
- Roll Call Vote Yea Votes – Gilarno, Sharpless, Elmer, Petcovic, Heyman, Challis, Rocco, and Schlegel. Motion carried – 8 Yeas
- Treasurer's Report Motion by Heyman, seconded by Rocco, to approve the December 2011 Treasurer's report. **Copy of the Treasurers' report is in each Board Member's packet and copy attached to the minutes in the minute book.**

	<u>December 2011</u>
Money Market, Huntington Bank	\$ 9,636.66
General Fund, Huntington Bank	\$ 1,967,355.57
Payroll, Huntington Bank	\$ 2,700.60
PA Treasury Invest	\$ 674,339.43
Premier Savings – Huntington	\$ 4,085,721.31
PSDLAF – Regular Account	\$ 3,089.86
PSDLAF Max - General Fund	\$ 90,024.24
PDSLAF - Capital Improvement	\$ 61,921.72
Huntington – Capital Improvement	\$ 1,980.38
Student Activity Account	\$ 51,086.31
Huntington – Bodkin Scholarship	\$ 265,954.17
PA Treasury-Invest Capital Projects	\$ 1,291,608.63

PSDLAF CD – Capital Projects	\$ 3,524,000.00
PSDLAF General Fund	\$ 4,090,000.00

Roll Call Vote Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.

COMMUNICATIONS:

PSBA PSBA has designated January 2012 as School Director Recognition Month (Handout)

Recognition The District is in receipt of a letter from the Beaver County Educational Trust informing the District that Lori Sacco, Conway Elementary Kindergarten Teacher’s project proposal “Interactive Alphabet Centers”, has been selected as one of 20 award winners in the 2011 Great Ideas Program, Amount \$1,000. Congratulations to Lori Sacco.

Jeff Bishop, Freedom Area Graduate Class of 2000, made the Forbes 30 Under 30 for Energy list.

Invitation:

- ◆ 2011 Freedom Lil’ Bulldogs Football Banquet, Saturday, January 28, 4:00 P.M., The Fez, RSVP to Steve Slowinski at (724) 417-2153 by January 19th.
- ◆ 2011 Freedom Area Varsity Football Banquet, Sunday, January 29, 5:30 P.M., Javy’s, RSVP to Cheryl Fiscus at (724) 544-8671 or E-Mail at freedomfootballboosters@gmail.com by January 19th
- ◆ Freedom Area High School Big Red Marching Band Banquet, Saturday, February 18, 4:30 P.M., Center Stage, Mail RSVP by Friday, February 3, to Diana Brunner (Address on Invitation)

Other:

- ◆ Presentation of the Freedom Area High School Guidance Web Page by Mrs. Rita Kaplin; www.freedomareaschools.org
- ◆ New Sewickley Township was featured in the Sunday, December 11, 2011 Post-Gazette “Real Estate Now”
- ◆ Discussed board attendance at the National School Boards Association Conference
- ◆ February 2012 Board Meetings to be held on February 2 and February 9

Use of School Facilities (Schedule According to Policy):

1. Freedom ESPA, Middle School Cafeteria, 12/21, Association Meeting
2. Freedom Varsity Girls’ Softball, High School Gym, 12/8 thru 3/5, Conditioning
3. Freedom Varsity Girls’ Softball, High School Weight Room, 1/11, 1/18, 1/25, 2/1, Conditioning
4. Freedom Varsity Girls’ Softball, Middle School Gym, 1/14, 1/28, 2/11, 2/25, Promote High School Girls’ Softball to Middle School Girls’
5. Skybacher Ministries, Big Knob Elementary Multi-Purpose Room, 1/13 and 2/3, Hangtime Basketball Games
6. Freedom Area Education Association, High School Library, 12/21, Meeting
6. Freedom Football Boosters, High School Cafeteria, 1/11, 2/1, 2/15, 3/7, 3/14, 3/21, 4/11, 5/9, Meetings
8. Freedom Area Drama Club, High School Cafeteria, 1/20, Dance-a-Thon
9. Freedom Lil’ Bulldog Women’s Auxiliary, Middle School Gym (4/4 thru 4/20), Auditorium (4/20) and Student Center (4/20), Cheerleading Tryouts
10. Freedom Middle School PTSA, Middle School Gym, 3/2, Dance

Note: Newly elected School Directors’ Orientation Seminar, Saturday, January 28, 8:15 A.M. Breakfast, 9:00 A.M. – Noon program, BVIU, RSVP to Sandy DiSante at sdisante@freedom.k12.pa.us or (724) 775-5464 by January 16

PUBLIC/COMMUNITY RELATIONS:

Swimming Pool Mrs. Carol-Lynn Dubovi, New Sewickley Township, expressed her appreciation for the quick response to her request for assistance in the Library saying everything is looking so much better in such a short period of time. Mrs. Dubovi also expressed interest in re-opening the swimming pool saying that it is a huge asset to the District and the Community at large. She would like to come back to the Board at some point to discuss methods of generating money through grants and suggested fundraisers. Mrs.

Dubovi is also interested in pursuing corporate sponsorship/naming rights as another way to raise money.

ENCLOSURES:

- A. Article on “What Americans Keep Ignoring About Finland’s School Success” (Equity Versus Excellence) (Superintendent’s Report – Item B.)
- B. Beaver County School Health Care Consortium Advisory Council Meeting Minutes of December 19, 2011 (Finance – Item D.)
- C. List of Student Activity Account Signatures for Students and Activity Sponsors for French and German Clubs (Extra-Curricular – Item A.)
- D. In-Out Migration Report as of December 2011 – 1,526 (+6 from November 2011)
- E. Free-Reduced Lunch Report as of January 3, 2012 – District at 40.34%
- F. Cyber/Charter School Enrollment as of January 10, 2012 - Current Projected Annual Cost for 2011-2012 School Year \$468,351.92; 38 Cyber/Charter Students, 14 Brick and Mortar Students – Total No. of Students - 52; 4 Year Old Program Enrollment 3 – Current Projected Annual Cost for 2011-2012 School Year \$25,910.67

SUPERINTENDENT’S REPORT:

Superintendent Sofo reported on the following:

1. Gathered Board Input on Beaver County Superintendents’ proposal to develop a Beaver County Public Education Strategic Plan
2. Discussed article titled “What Americans Keep Ignoring About Finland’s School Success” (Equity Versus Excellence) and encouraged reading the article.
3. The District is in receipt of a letter from PDE clarifying the Department’s position regarding the effect of the Pennsylvania Supreme Court decision regarding the enrollment of 4-year-old Kindergarten Students in Charter Schools. Solicitor Hoffman reported that PDE still wants to withhold subsidies up until the date the decision was rendered. The District’s request for a refund of approximately \$55,300 has been denied by PDE. The district will continue to pursue retroactive reimbursement.

Motion by Heyman, seconded by Challis, to approve request by Phyllis Pelt, Retired Director of School Nurse Certification Program, University of Illinois College of Nursing, to use picture of Big Knob Elementary School hand washing area in a book titled, “Art of Implementing School Health Programs for the National Association of School Nurses”.

Roll Call Vote Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.

Motion by Heyman, seconded by Gilarno, to approve release time, according to policy, for Superintendent to attend School Choices Forum (Sponsored by The Education Policy and Leadership Center), Wednesday, February 1, 8:00 A.M. – 2:30 P.M., Holiday Inn Pittsburgh University Center.

Roll Call Vote Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.

Personnel Matters Executive Session

Note in Minutes:

- ◆ District letter dated December 15, 2011, sent to Pennsylvania Department of Education requesting refund of Charter School Tuition in the amount of \$57,307.19 (Deducted by PDE for 4 Year Old Charter School Tuition); other Beaver County School Districts requested copy of letter to adapt to their needs
- ◆ Letter of inquiry submitted to Grable Foundation for funding a \$10,000 Planning Grant to create a 21st Century Promise Grant Proposal for consideration by the Gates Foundation and other potential funding sources.

LEGISLATION:

Note: School Voucher Bill and revised Charter School "Reform" Bill failed to pass the House Vote (Administrative Report)

FINANCE:

- Auditors Motion by Heyman, seconded by Gilarno, to approve new three-year agreement with Hosack, Specht, Muetzel & Wood LLP, District Auditors (Signature Required):
- | | | | |
|----|------------|---|---------------------------|
| 1. | 2012 Audit | - | \$16,200 (No Increase) |
| 2. | 2013 Audit | - | \$16,200 (No Increase) |
| 3. | 2014 Audit | - | \$16,500 (\$300 Increase) |
- Roll Call Vote Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
- Release Time Motion by Heyman, seconded by Petcovic, to approve release time, according to policy, for Noriene Plate, Business Manager, to attend Commonwealth Budget Seminar, February 23, Four Points Sheraton Inn-Mars, Cost \$75 registration fee plus mileage.
- Roll Call Vote Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
- Insurance Broker Dr. Sofo, Superintendent, reported on the following:
- ◆ Updated the Board on search to identifying qualified broker to organize/compare proposals received for District Health Care Coverage saying that he will be meeting with James Stewart, Henderson Brothers, Pittsburgh, PA, an independent broker, to evaluate the three bids received from insurance companies.
 - ◆ Reviewed Beaver County School Health Care Consortium Advisory Council Meeting Minutes of December 19, 2011, for possible action related to the calculation of the annual health care premium renewal rates suggesting a three tiered rating system, high, low, middle, based on experience.

Note in Minutes:

- ◆ Highmark, UPMC reach contract extension agreement
- ◆ Need to select meeting date with Act 93 Administrator's Group for new lab agreement commencing July 1, 2012
- ◆ Request for Finance Committee Meeting on Thursday, February 16, 6:00 P.M., to review 2012-2013 Budget Development

EDUCATION:

- Released Time Motion by Petcovic, seconded by Heyman, to approve released time according to Act 48:

PROFESSIONAL DEVELOPMENT:

1. **Special Education:**
 - a. PVAAS Training, February 9, BVIU, Cost Substitute Plus Mileage:
 - i. Ken McLaughlin, Middle School Learning Support Teacher
 - ii. Sara Miller, K-8 Gifted Coordinator
 - b. Inclusive Education Practices, January 31, February 1, April 24, PaTTAN-Pittsburgh, Cost Substitute Plus Mileage:
 - i. Rich Edder, Middle School Principal
 - ii. Gene Feliciani, School Psychologist
 - iii. Jim Gregg, Middle School Art Teacher
 - iv. Ken McLaughlin, Middle School Learning Support Teacher
 - v. Lisa Moore, Middle School 6th Grade Teacher
2. **Math, Science Partnership:**
 - a. Ron Sofo, Superintendent, Winter 2012 Network Connections, February 9, Carnegie Science Center-Pittsburgh, Cost Parking
3. **Other:**
 - a. Confirm: Rita Kaplin, High School Counselor, RCI Planning / Networking Meeting, January 12, BCCTC, Cost Substitute Plus Mileage
 - b. Rita Kaplin, High School Counselor, RCI Meeting to review on-line curriculum

with vendors, February 7, BVIU, Cost Mileage

- c. Karen Suhayda, Conway Elementary 2nd Grade Teacher, Classroom Management of Children With Emotional and Behavioral Problems, February 2, Doubletree Hotel-Green Tree, Cost \$164 registration fee, substitute, mileage

STUDENTS AND STAFF TRAVEL:

1. Other:

- a. Hillary Frankenstein, Middle School Music Teacher, 2012 5th Grade Chorus Fest, March 2, Beaver Falls Middle School, Cost \$139.50 Registration fee, substitute, transportation

Roll Call Vote	Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Resignation	Motion by Petcovic, seconded by Heyman, to accept the resignation of Kim Smith as Title I Coordinator, effective on or before June 29, 2012, pending hiring of replacement
Roll Call Vote	Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Sabbatical Leave	Motion by Petcovic, seconded by Heyman, to approve extension of Medical Sabbatical Leave, according to policy, for Cindy Zeigler, Middle School 6 th Grade Teacher, thru end of 2011-2012 School Year.
Roll Call Vote	Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Gift	Motion by Petcovic, seconded by Challis, to approve acceptance of a \$2,000 gift from Alumnus C.J. Arbes, Esquire, FAHS Class of 1961, to fund two \$1,000 Scholarships to two 2012 Graduating Seniors, Students must be accepted and enrolled in a Post-Secondary School for the Fall of 2012 and Conway residents.
Roll Call Vote	Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Spain	Motion by Petcovic, seconded by Challis, to approve trip to Spain requested by Ruthanne Gudzan, High School Spanish Teacher, on the dates of March 25 thru April 1, 2013.
Roll Call Vote	Yea Votes – Sharpless. Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Chorus	Board has been asked to reconsider a request from the Music Department to financially support up to six (6) Freedom Area Students' participation in Regional and State Chorus and Band Competitions. No action (Administrative Report)
Education Meeting	Board members Heyman and Schlegel, provided an overview to members not in attendance at the Education Committee Meeting of January 11, 2012 – saying the meeting was phenomenal, that we have an exceptional staff that were excited, willing to work for every student to ensure their successes in school. A Committee is being formed to work out the obstacles to total cyber education in the district. Administration, faculty and Board expressed concern on the number of students, primarily elementary level students, leaving the District for Cyber education.

Note in Minutes:

- ◆ Some High School/Middle School Faculty have expressed interest in Teaching the same students over multiple years (Looping)

OPERATIONS:

Release Time	Motion by Gilarno, seconded by Challis, to approve release time, according to policy, for Dawn Fronius, Food Service Director, to attend second session on New USDA Commodity Ordering System, Thursday, January 19, 12:30 P.M. to 3:30 P.M., King's Restaurant-Grove City, Cost mileage
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Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Computers	Motion by Gilarno, seconded by Challis, to approve disposal of Computer CPU's (See Folder)
Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Unpaid Leave	Motion by Gilarno, seconded by Challis, to approve unpaid medical leave for Patricia Spencer, High School Food Service Employee, effective January 27, 2012 for approximately 6 – 8 Weeks
Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Head Start	Note: Head Start Feeding Program to be claimed under our National School Lunch Reimbursement Program (Administrative Report)
Architects VEBH	Dr. Sofo, Superintendent, discussed the Facilities Master Plan Development process conducted with Architects at VEBH saying that progress is being made, brainstormed grade groupings, three main options have been identified; land survey will begin later this month; input meetings will be held with two PTA's no later than the beginning of February.
Monthly Report	<p>Chad Yopp, Buildings & Grounds Director provided in part the following monthly report:</p> <ul style="list-style-type: none"> ➤ Requested purchase of tee shirts for custodial staff <p>Motion by Gilarno, seconded by Challis to approve purchase of tee shirts for custodial staff to be worn in place of the collared shirts during the workday.</p>
Roll Call Vote	<p>Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.</p> <ul style="list-style-type: none"> ➤ High School – Refinished the cafeteria floor; repaired roof top units, touchup painting, hard wired gym basketball nets, three year inspections completed, painted visitors locker room lockers, replaced needed fire extinguisher boxes, bi-yearly filter changes and preventive maintenance ➤ Middle School – Repaired boiler expansion tank bladder, three-year inspections completed, refinished cafeteria floor ➤ Conway School – Security system reliability issue, three-year inspections completed, elevator deficiencies pack piston
Director	Buildings & Grounds Director position - Executive Session
<u>Note in Minutes:</u>	<ul style="list-style-type: none"> ◆ Receipt of letter from Department of Agriculture, Bureau of Food Distribution, indicating review of District's Single Audit Report for Year Ending June 30, 2010, is approved and in compliance for programs funded by the Department of Agriculture ◆ E-Mail sent to New Sewickley Township Water Authority on January 3, 2012, requesting meeting to share emerging future plans for the District's Facilities and potential need for public water at Big Knob Elementary School
<u>EXTRA CURRICULAR:</u>	
Activity Account	Motion by Challis, seconded by Petcovic, to approve list of Student Activity Account signatures for students and activity sponsors for French and German Clubs.
Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Activities	Motion by Challis, seconded by Sharpless, to approve request to close the following

High School Student Activities (Administrative Report) (Signature Required):

1. French Club
2. German Club

Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Resignation	Motion by Challis, seconded by Sharpless, to accept the resignation of Thad Tokar as Stage Director/Stage Assistant for High School Musical
Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Musical	Motion by Challis, seconded by Sharpless, to approve Aaron Fitzpatrick as Stage Director/Stage Assistant for High School Musical, Salary \$1,000 (Clearances on File)
Roll Call Vote	Yea Votes – Sharpless, Gilarno, Elmer, Petcovic, Rocco, Schlegel, Heyman, and Challis. Motion carried – 8 Yeas.
Basketball Coach	Consider extension of contract for Tim Morgan, Head Boys' Varsity Basketball Coach - Executive Session
Monthly Report	John Rosa, Athletic Director, provided the following Monthly Report: <ul style="list-style-type: none"> ➤ Provided wins/losses for winter sports ➤ Boys Basketball Update – Everything is positive, despite only 1 win. Team is playing hard and there is quality coaching happening daily ➤ Swimming Update – Carrie Cooper is settling in well, and the team is getting ready to start weekly meets ➤ Wrestling – It appears that our wrestling team is in 1st place in their sub section and will host the playoff sub section tournament involving six teams on Wednesday, January 25. Also Boe Bonzo recently won his 3rd MAC Wrestling Championship and was acknowledged as the Tournament's Outstanding Wrestler ➤ Girls Basketball – Girls are playing well recently, we look for a few wins to start coming ➤ MS Boys Basketball – Getting many positive comments from parents and teachers about the team. Coach Starr is setting a great example for these players. The dress is collared shirts on game days and are representing our school well ➤ JH Wrestling - Only six wrestlers, but they are all doing very well ➤ Football Banquet is Sunday, January 29
Personnel Matters	Executive Session

POLICY:

Policy No. 004	Board to review Board Policy No. 004, Membership, at the February meeting
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MEET AND DISCUSS:

Personnel Mater	Executive Session
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EXECUTIVE SESSION:

Executive Session	Motion by Petcovic, seconded by Challis, for the Board to go into executive session at 8:50 p.m. E.S.T. to discuss the following: <ul style="list-style-type: none"> ❖ Personnel Matter (Superintendent #F) ❖ Personnel Matter (Operations #G) ❖ Personnel Matter (Extra Curricular #G) ❖ Basketball Coach (Extra Curricular #E) ❖ Personnel Matter (Meet & Discuss #A)
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Roll Call Vote	Yea Votes – Petcovic, Heyman, Elmer, Rocco, Schlegel, Sharpless, Challis and Gilarno. Motion carried – 8 Yeas.
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Adjourn Executive	Motion by Gilarno seconded by Sharpless, to adjourn executive session at 9:45 pm
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Session	EST.
Roll Call Vote	Yea Votes – Petcovic, Elmer, Heyman, Rocco, Schlegel, Sharpless, Challis and Gilarno. Motion carried – 8 Yeas.
Board Member	President Kathy Schlegel reported that she has made several personal attempts to contact Board Member Mike Tibolet to determine his status on the Board following re-election. It is not known at this time if Tibolet has taken his Oath of Office or if he will be returning. Tibolet has not attended either an Agenda or Regular Board meeting since April 2011. The District has sent him a Certified letter requesting this information. The Certified receipt has not been returned to the District as of January 12, 2012, a second copy of the letter will be sent to Mr. Tibolet regular mail.
Basketball Coach	Motion by Challis, seconded by Gilarno, to approve a contract extension of three one-year contracts for Tim Morgan, Head Boys' Varsity Basketball Coach, salary according to contract.
Roll Call Vote	Yea Votes – Petcovic, Elmer, Heyman, Rocco, Schlegel, Sharpless, Challis and Gilarno. Motion carried – 8 Yeas.
Director	Motion by Gilarno, seconded by Challis, to approve Edward Helms as Building and Grounds Director, annual salary \$52,000 plus eligibility for a potential annual bonus based on performance. Helms employment agreement will include a three-year initial contract. Date of hire to be determined.
Roll Call Vote	Yea Votes – Petcovic, Elmer, Heyman, Rocco, Schlegel, Sharpless, Challis and Gilarno. Motion carried – 8 Yeas.
Adjourn	Motion by Gilarno, seconded by Challis, to adjourn. All members voting Yea. – 8 Yeas. Adjourned at 9:47 p.m., E.S.T.

Submitted by:

Lorraine Rocco, Board Secretary